



PREESALL TOWN COUNCIL

15th April 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Civic Events and Celebrations Committee on Wednesday 20th April 2026 at 6pm in Preesall Youth & Community Centre Lancaster Road, Preesall.

A handwritten signature in black ink, appearing to read 'Debbie Smith', written in a cursive style.

Debbie Smith
Clerk

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of last meeting

Committee members are asked to **consider** and **approve** as a correct record the minutes of the meeting held on held on 25th March 2026. (emailed)

4 Public participation

The Chair will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Chair will ask councillors **to agree** to reconvene the meeting.

5 May Day 2026 – Monday 4th May

The committee are asked to **review** and **discuss** and provide updates all tasks in progress for this event in the order within appendix A (can be found at end of the agenda) and to **resolve** any actions, timelines and owners of the actions going forward.

The committee are asked to **review** the tasks completed in the May Day Appendix numbers 21 - 34 and **discuss** to **resolve** it is up-to-date, and all actions are accounted for.

6 Lancashire Landings – Saturday 25th April 2026

The committee are asked to **review** and **discuss** and provide updates on all tasks in progress for this event in the order within appendix C (can be found at end of the agenda) and to **resolve** any actions, timelines and owners of the actions going forward.

The committee are asked to **review** the tasks completed Lancashire Landings Appendix, numbers 3 – 10 and **discuss** to **resolve** it is up-to-date, and all actions are accounted for.

7 Event Ideas

The committee members are asked to bring any potential event ideas to the meeting to **discussed** and progress during the summer, and to **resolve** any possible actions.

8 Date of next meeting to be confirmed

APPENDIX A – MAY DAY EVENT 4th MAY 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
May Day Event	5 (2025 26)	Ask if Stalmine Scouts would like to attend	Update to be given at the meeting	Clerk – Debbie Smith
	5 (2025 26)	Wyre juniors to attend	Contact via Facebook, update at the meeting.	Clerk - Debbie Smith
	5 (2025 26)	Awaiting confirmation from Hambelton Primary on attendance for may pole dance	Clerk emailed on 27/3/26 will update at the meeting.	Clerk- Debbie Smith
	5 (2025 26)	Comms with the police, to ask if they wish to offer bike stamping	Written to Sgt Jones, awaiting feedback, report back the next meeting.	Clerk – Alan Whalley
	5 (2025 26)	Enquire about having birds of prey	Written to Turbay Woods at Lostock Hall, awaiting a reply- report back at the meeting.	Clerk – Alan Whalley
	5 (2025 26)	Coastguard awaiting confirmation	This will be at the last minute, but Cllr Johnson will contact Mark Goodworth, to report at the meeting	Cllr Johnson
	5 (2025 26)	To contact St Aidan's, over band playing	Will be having a meeting with the school, update to follow at the meeting	Cllr T Johnson
	5 (2025 26)	HOPE (HUB)	To ask if they wish to have a stall with children in mind (something from the toddler group)	Cllr Dobbie

Below is the May Day Appendix of task's up to date completed/confirmed for the event

Task Completed	Details of Task	Task Completed/Confirmed	Task to be Actioned by
1	Ask if Stalmine Primary would like to participate in the May Pole dance	Confirmed not attending	Clerk – Debbie Smith
2	To contact Stalmine Primary, to discuss if school band (Rock Steady) wish to attend	Confirmed not attending	Clerk – Debbie Smith
3	To contact Stalmine Primary, to ask if they wish to have any stalls/games at the event/ reminder to use their own liability insurance	Confirmed not attending	Clerk – Debbie Smith
4	Comms with porta loo company	To pass on Cllr Phil Ormes number to the company to open the gate – will do closer to the time.	Clerk – Alan Whalley
5	Enquire about Tai Chi attending	Confirmed not attending	Cllr P Orme
6	Enquire about having line dancers (Wyre Stompers)	Confirmed attendance as well as a demonstration they will put on a workshop and the get public involved	Chair – Andrew Hayes
7	Enquire about petting zoo	Confirmed not attending. Spoke to the petting zoo, they cannot attend as they do not have liability insurance.	Cllr S Dobbie
8	Book Trauma kit from Wyre B	booked, Tony will collect and returned it.	Cllr T Johnson
9	Children's entertainer	booked and confirmed	Clerk – Alan Whalley

10	Fire Department	booked and confirmed	Clerk – Alan Whalley
11	Police	booked and confirmed	Clerk – Alan Whalley
12	Milkshake van with hot drinks tea/coffee/hot choc	booked and confirmed	Clerk – Alan Whalley
13	Ice cream van	booked and confirmed	Clerk – Alan Whalley
14	Nick to PA the day confirmed	booked and confirmed	Clerk – Alan Whalley
15	Fleetwood Charity school May pole dancing	booked and confirmed	Clerk – Alan Whalley
16	Saint Williams school May pole dancing	booked and confirmed	Clerk – Alan Whalley
17	Carters School cheerleaders	booked and confirmed	Clerk – Alan Whalley
18	Toilets booked for only to pay for transport	booked and confirmed	Clerk – Alan Whalley
19	Cllr Shephard family member will be in attendance for the position of paramedic for the event	booked and confirmed	Clerk – Alan Whalley
20	Events License for the day	Submitted to Wyre	Clerk – Alan Whalley
21	Stalmine Council	Will be attending with a table (may arrive late)	Clerk -Debbie Smith
22	Medals for pole dancers/cheerleaders	50 have been ordered	Clerk -Debbie Smith
23	Poo Patrol	Confirmed attendance	Clerk -Debbie Smith
24	Gazebo, with water weights, bag	Ordered and in production	Clerk -Debbie Smith
25	Fair and Food	Booked and confirmed, Warren has been updated	Clerk -Debbie Smith
26	OWSAC	Confirmed not attending	Clerk -Debbie Smith
27	FOKEL	Confirmed attendance	Clerk -Debbie Smith
28	Face painter from 2024	Confirmed and booked	Clerk - Alan Whalley
29	Youth Group	Confirmed not attending	Cllr Orme
30	Over Wyre Brass Band	No response – not attending	Clerk -Debbie Smith
31	Military Veterans	Confirmed attendance – play your cards right	Cllr Orme
32	Jane	Confirmed attendance with stalls in the youth centre	Clerk -Alan Whalley
33	Advertising the event	Create a poster, place on social media, notice boards, green book, council website	Clerk – Alan Whalley Clerk – Debbie Smith
34	(Help PKE) – To have a tombola stall	Confirmed not attending	Cllr Hayes

APPENDIX C – LANCASHIRE LANDINGS 25th APRIL 2026

Task in Progress	Reference Minute	Details of Task	Details of Possible Improvements by Discussion of Committee/ Actions to take	Task to be Actioned by
Lancashire Landings	6 (2025 26)	Contact Alister about the last post	To discuss when meet the headteacher and to inform committee of any updates at next meeting	Cllr T Johnson
	6 (2025 26)	To write a small explanation to commemorate the event to be read out at the event.	In progress – update to be given at the meeting	Cllr T Johnson
	6 (2025 26)	information board to be displayed one to be displayed at NatWest shelter, one at Middle shelter on the sea bank area.	Design is in production at Astro Signs, update to be given at the meeting	Cllr P Orme

	6 (2025 26)	Stone plaque to be placed in the gardens	Stone Plaque is in production at Wyre Memorials, update to be given at the meeting	Cllr P Orme
	6 (2025 26)	Refreshments at the Preesall Knott End Social Club (workies)	Cllr Hayes has given contact details to the clerk. The clerk is to contact the club with number confirmed weekend of 18 th April, to update any information at the meeting.	Clerk - Debbie Smith

Below is the Lancashire Landings Appendix of task's up-to-date completed/confirmed for the event

Task in Progress	Details of Task	Details of Task Completed/Confirmed	Task to be Actioned by
1	Contact Reenactors	Not available.	Cllr T Johnson
2	Send out reminders to council members to attend the event	Emails sent out to council members,	Clerk – Alan Whalley/Debbie S
3	British Legion	Confirmed a Standard will be present and two other members	Cllr Johnson
4	List of invites	The clerk is in receipt of these	Cllr Johnson
5	Fusiliers Flag	The flag has now been purchased, held by Cllr Orme	Cllr Orme
6	Invite council members	Invitations sent out at the time of the agenda	Clerk – Debbie Smith
7	Invite list	Completed	Clerk – Debbie Smith
8	Sent out formal invites	Completed	Clerk – Debbie Smith
9	Advertising the event	Poster created, placed in notice boards with the order of service. Poster placed on Facebook, website	Clerk – Debbie Smith
10	Order of Service	Printed and Laminated copies for the event	Clerk – Debbie Smith